

CITY OF JANESVILLE
City Council Proceedings
July 10, 2017

The Janesville City Council met in regular session on Monday, July 10, 2017 in the Council Chambers of City Hall at approximately 6:00 p.m. with Mayor Carroll in the Chair and Council Members, Reid, Stapleton, Robinson, Bettis and Hanson present. Also present were City Attorney, Gary Boveia, City Clerk, Chris Murley, Police Chief, Randy Samec, Public Works Director, Becky Wrage, VJ Engineering Engineers, Wendell Lupkes and Dan Arends, AECOM Engineer, Mark Durbahn, Hardwood Estate Developers, Gavin Steege and Shane Hoff, Kermit Roeber, Rhonda Koepke, and Janesville Fire Chief, Bryan Destival.

Motion by Council Member Bettis and seconded by Council Member Reid approving to adopt the agenda as presented. Motion carried.

Citizen Comments/Complaints: None.

The following bills were presented:

38164	Apparatus Testing Service	Pump Test 301 and 303	623.00
38165	Baker & Taylor	Books	961.16
38166	Birds & Blooms	2 Year Subscription	24.98
38167	Black Hawk Waste Disposal	Garbage & Recycling Fees	5,052.89
38168	Card Center	Supplies	337.03
38169	City Laundering Co.	Rugs	43.55
38170	City of Janesville	Rent	5,468.00
38171	Country Living	2 Year Subscription	36.38
38172	De Lage Landen	Copier Lease Agreement	123.75
38173	Demco, Inc.	Supplies	96.15
38174	Greg Kiene	Fire Boots	319.00
38175	Harris Firearms	Laser Engraving 100 Year Mug	195.00
38176	Heath Humpal	Coffee Creamer – Reimbursement	17.36
38177	Heaven's Best	Carpet Cleaning	180.00
38178	J & M Displays, Inc.	Fireworks	2,500.00
38179	Janesville Community Center	Silver Sponsor Membership	100.00
38180	Kwik Trip, Inc.	Fuel	173.97
38181	Lisa Gansen	Mileage	18.60
38182	Mid America Books	DVDs	654.89
38183	Miracle Burn Camp	Donation	250.00
38184	Quad County Fire School	Fire Games/Print of Modern Attack	200.00
38185	Sundry Fire Supply, L.L.C.	Gloves	843.99
38186	Sew Nancy	Polos	1,086.50
38187	Stokes Welding	Toolbox Latches	380.00
38188	The Emblem Authority	Patches	250.00
38189	Wal-Mart	Misc. Supplies	205.10
38190	Waverly Newspapers	1 Year Subscription	77.00
38191	Wellmark	Health & Dental Insurance	3,177.04
38192	Wendell's Inc.	Coins	956.54
38193	Windstream/Iowa Telecom	Telephone Service Fee	66.09
38194	Black Hawk County E911	EDACS Fees	94.84
38195	Black Hawk County EMS	2017 Membership Dues	50.00

38196	Black Hawk County Treasurer	FY2018 Hazmat Contribution	63.50
38197	Black Hawk Waste Disposal	Landfill Fees	964.26
38198	BMC Aggregates L.C.	Mason Sand	1,962.18
38199	Bob Tiedt Drainage	4"Coupler/4" Tile	10.10
38200	Boveia Law Firm	Legal Fees	2,566.37
38201	Bremer County Treasurer	P & Z Contract Fees	750.00
38202	Card Center	Postage	13.25
38203	Iowa League of Cities	FY 2018 Membership Dues	762.00
38204	Iowa One Call	One Call Fees	29.00
38205	Janesville Locker	Hot Dogs	70.00
38206	John Deer Financial	Barrier Vegetation Killer	63.60
38207	Kwik Trip, Inc.		.00
38208	Kwik Trip, Inc.		.00
38209	Kwik Trip, Inc.	Fuel	713.66
38210	Mid American Energy Company	911 Repeater	20.68
38211	Morse Equipment Co.	Filter Element	337.07
38212	Municipal Emergency Services	ProZM C Red Assembly	600.00
38213	Nichols Tree Service	Tree Removal from River	1,600.00
38214	Print Transformations	NCR Forms	280.00
38215	rite Price Office Supply	Misc. Supplies	128.69
38216	US Cellular	PW Dept. Cell Phone Service	72.38
38217	Verizon Wireless	PD Wireless & Fire Ipad	58.54
38218	Virginia Robinson	HR Consultation Fees	1,458.71
38219	Wal-Mart	Concession Supplies	64.82
38220	Waverly Newspapers	Publication Fees	530.95
38221	Christine A. Murley	Payroll	1,389.61
38222	Tina Ristau	Payroll	31.28
38223	Randy Samec	Payroll	1,329.36
38224	Beth Ann Miller	Payroll	122.53
38225	Christa Kurtz	Payroll	685.98
38226	Rebecca Wrage	Payroll	1,243.46
38227	Rebecca Wrage	Payroll	1,377.02
38228	Doug Bettis	Payroll	124.83
38229	Sue Stapleton	Payroll	133.43
38230	Eric VerSteegt	Payroll	100.13
38231	Molly Bolt	Payroll	132.04
38232	Sandi Carroll	Payroll	415.57
38233	Keith Reid	Payroll	133.43
38234	Chris Robinson	Payroll	124.83
38235	Morgan Stanhope	Payroll	112.21
38236	Lisa Gansen	Payroll	697.72
38237	Jason Hoerman	Payroll	1,008.85
38238	Deborah Hanson	Payroll	124.83
38239	Payton Thompson	Payroll	65.28
38240	Andrea Hesse	Payroll	110.01
38241	VOID		.00
38242	IPERS	IPERS	4,782.50
38243	VOID		.00
38244	Treasurer-State of Iowa	Payroll Taxes	1,273.00
38245	AFLAC Insurance	Optional Employee Insurance	115.68
38246	Sun Life Financial	Life & Disability Insurance	343.89
38247	AECOM	Engineering Fees	3,529.94

38248	Black Hawk Waste Disposal	Park Porta pot Rental Fees	180.00
38249	Central Iowa Water Association	Bulk Water Usage Fees	7,837.20
38250	Chandler's Janesville Locker	Hotdogs	35.00
38251	Dustin Mooty	Car Wash Reimbursement	7.00
38252	Iowa DNR	Annual Public Water Supply Fee	106.97
38253	Iowa League of Cities	Class Registration Fees	900.00
38254	Janesville Lumber	Misc. Supplies	126.49
38255	Jason Hoerman	Fuel Reimbursement	12.50
38256	Keystone Laboratories	Samples/Testing	715.00
38257	Kwik Trip, Inc.	Fuel	402.37
38258	Marco, Inc.	Copies per Lease	208.07
38259	Mid American Energy Company	Monthly Utility Service Fees	1,890.43
38260	Nichols Tree Service	Tree Removal	800.00
38261	Rite Price Office Supply	Pocket Files and Copy Paper	145.53
38262	Stew Hansen Dodge	New Squad Car	19,400.00
38263	Tim & Mike's Auto Repair	Vehicle Repair	882.78
38264	Wal-Mart	Concession Supplies	6.26
38265	Waverly Newspapers	Publication Fees	273.49
38266	Windstream/Iowa Telecom	Telephone Service Fee	400.07
38267	Christine A. Murley	Payroll	1,414.21
38268	Randy Samec	Payroll	1,294.19
38269	Beth Ann Miller	Payroll	142.59
38270	Christa Kurtz	Payroll	729.59
38271	Kathryn Behnke	Payroll	31.90
38272	Rebecca Wrage	Payroll	1,176.18
38273	Jason Hildebrand	Payroll	161.36
38274	Eric VerSteege	Payroll	97.37
38275	Molly Bolt	Payroll	109.39
38276	Morgan Stanhope	Payroll	66.50
38277	Dustin Mooty	Payroll	1,483.64
38278	Lisa Gansen	Payroll	702.45
38279	Jason Hoerman	Payroll	1,005.54
38280	Payton Thompson	Payroll	21.76
38281	Andrea Hesse	Payroll	60.25
38282	Black Hawk Waste Disposal	Garbage & Recycling Collection Fees	5,209.87
38283	Bobby Hart Design	Fire Dept. T-Shirts	517.00
38284	Janesville Post Office	Utility Billing Postage	139.54
3196364	EFTPS	Payroll Taxes	3,175.77
3196365	Iowa Finance Authority	Principal & Interest	20,962.50
3196366	EFTPS	Payroll Taxes	3,116.89

(Disbursements: General-50,336.65, Road Use-4,471.05, Special Events-2,500.00, Summer Recreation Program-1,027.72, First Responders-930.00, Volunteer Fire Dept.-5,912.36, Special Library-11,513.69, Water/Sewer Improvements-3,529.94, Water-12,821.64, Sewer-26,557.40, and Refuse-13,447.18 = 133,047.63)

RESOLUTION #1580 – A RESOLUTION ALLOWING CLAIMS FOR THE MONTH OF JULY 2017. BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JANESVILLE, IOWA, that the foregoing claims be allowed as presented and warrants for the same be issued to the City Treasurer. BE IT FURTHER RESOLVED that the City Clerk is hereby authorized, empowered, and directed to draw and issue warrants on the respective funds and accounts. Resolved by Council Member Reid and second by Council Member Stapleton to approve the bills as presented, with the exception of the Moen

Concrete invoice until the project is completed. Roll Call Vote: Ayes - Reid, Stapleton, Robinson, Bettis, and Hanson. Nays – None. Resolution approved and adopted this 10th day of July 2017.

ATTEST: _____ MAYOR: _____

Motion by Council Member Bettis and seconded by Council Member Hanson to approve the following Consent Agenda items: June 12, 2017 City Council Proceedings, June 22, 2017 Special City Council Proceedings, and June 30, 2017 Budget & Treasurer Reports. Motion carried.

Public Works Director Wrage and Police Chief Samec presented their monthly reports to the Council.

Motion by Council Member Stapleton and seconded by Council Member Hanson to approve, as presented, the Janesville Fire-Rescue's Lighted Parade and route for Friday, July 21, 2017 at 9:15 p.m. Motion carried.

Mayor Carroll opened the Public Hearing to consider the Hardwood Estates Preliminary Plat proposal for comments from interested taxpayers and citizens. A few comments were made regarding the unique bio-swale system that will be installed in this development. After giving an opportunity for all desiring to be heard, Mayor Carroll declared the public hearing closed and turned the matter over to the Council for their review and consideration.

Resolved by Council Member Bettis and seconded by Council Member Stapleton to approve RESOLUTION #1581 – A RESOLUTION APPROVING THE PRELIMINARY PLAT OF HARDWOOD ESTATES BY THE CITY OF JANESVILLE, BREMER COUNTY, IOWA. Roll Call Vote: Ayes – Reid, Stapleton, Robinson, Bettis, and Hanson. Nays – None. Resolution approved and adopted this 10th day of July 2017.

ATTEST: _____ MAYOR: _____

Motion by Council Member Bettis and seconded by Council Member Reid to approve ORDINANCE #322 – AN ORDINANCE AMENDING SECTION 17.04 OF CHAPTER 17 REGARDING REGULAR COUNCIL MEETINGS FOR THE CITY OF JANESVILLE, BREMER COUNTY, IOWA on its second reading. Roll Call Vote: Ayes – Reid, Stapleton, Robinson, Bettis, and Hanson. Nays – None. Motion carried.

Motion by Council Member Reid and seconded by Council Member Robinson to approve ORDINANCE #323 – AN ORDINANCE PROVIDING FOR THE VACATION OF THE ALLEY BETWEEN LOTS NOS. 1, 2, 3, 4, 5, 6, 7, AND 8 IN BLOCK 1 WITHIN THE CITY OF JANESVILLE, AND FURTHER ADJOINING SYCAMORE STREET AS A PART OF THE ORIGINAL PLAT OF THE CITY LOCATED IN BLACK HAWK COUNTY, IOWA on its first reading. Roll Call Vote: Ayes – Reid, Stapleton, Robinson, Bettis, and Hanson. Nays – None. Motion carried.

Motion by Council Member Robinson and seconded by Council Member Reid to approve ORDINANCE #324 – AN ORDINANCE AMENDING THE CODE OF ORDINANCE OF THE CITY OF JANESVILLE, IOWA, BY AMENDING THE WATER RATES FOR SERVICE AS PROVIDED BY SECTION 92.02 OF CHAPTER 92 on its first reading. Motion carried.

Motion by Council Member Robinson and seconded by Council Member Stapleton to approve ORDINANCE #325 – AN ORDINANCE AMENDING THE CODE OF ORDINANCE OF THE CITY OF JANESVILLE, IOWA WITH REGARD TO SEWER SERVICE CHARGES BY AMENDING THE SEWER RATES PROVIDED BY SECTIONS 99.02(1) AND 99.03(1) OF CHAPTER 99 on its first reading. Roll Call Vote: Ayes – Reid, Stapleton, Robinson, Bettis, and Hanson. Nays – None. Motion carried.

Motion by Council Member Stapleton and seconded by Council Member Reid to table RESOLUTION #1582 – A FORMAL RESOLUTION APPROVING THE PRELIMINARY PLAT OF SANDS THIRD ADDITION BY THE CITY OF JANESVILLE, BREMER COUNTY, IOWA and RESOLUTION #1583 – A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF A CONTRACT FOR COMPLETION OF IMPROVEMENTS TO INSURE THE COMPLETION OF PUBLIC IMPROVEMENTS REQUIRED IN CONNECTION WITH THE APPROVAL OF THE FINAL PLAT OF SANDS THIRD ADDITION, CITY OF JANESVILLE, BREMER COUNTY, IOWA for further information from Mr. Sands and his attorney. Roll Call Vote: Ayes – Reid, Stapleton, Robinson, Bettis, and Hanson. Nays – None. Motion carried.

Mark Durbahn, AECOM Engineer gave a brief update on the status of the Barrick Road Water Improvement Project.

Motion by Council Member Robinson and seconded by Council Member Reid to approve Ahlers & Cooney, P.C.'s Bonding Counsel Engagement Agreement as presented. Roll Call Vote: Ayes – Reid, Stapleton, Robinson Bettis and Hanson. Nays – None. Motion carried.

Resolved by Council Member Robinson and seconded by Council Member Reid to approve RESOLUTION #1584 – A RESOLUTION DECLARING AN OFFICIAL INTENT UNDER TREASURY REGULATION 1.150-2 TO ISSUE DEBT TO REIMBURSE THE CITY FOR CERTAIN ORIGINAL EXPENDITURES PAID IN CONNECTION WITH SPECIFIED PROJECTS. Roll Call Vote: Ayes – Reid, Stapleton, Robinson, Bettis, and Hanson. Nays – None. Resolution approved and adopted this 10th day of July 2017.

ATTEST: _____ MAYOR: _____

Resolved by Council Member Stapleton and seconded by Council Member Robinson to approve RESOLUTION #1585 – A RESOLUTION FIXING DATE FOR A MEETING ON THE PROPOSITION TO AUTHORIZE A LOAN DISBURSEMENT AGREEMENT AND THE ISSUANCE OF NOTES TO EVIDENCE THE OBLIGATIONS OF THE CITY THEREUNDER. Roll Call Vote: Ayes – Reid, Stapleton, Robinson, Bettis, and Hanson. Nays – None. Resolution approved and adopted this 10th day of July 2017.

ATTEST: _____ MAYOR: _____

Mark Durbahn, AECOM Engineer gave a brief update on the status of the 7th Street Pump Station Project.

Resolved by Council Member Reid and seconded by Council Member Robinson to approve RESOLUTION #1586 – A RESOLUTION SETTING DATES OF CONSULATION AND A PUBLIC HEARING ON A PROPOSED AMENDMENT NO. 1 TO THE CITY OF JANESVILLE URBAN RENEWAL PLAN IN THE CITY OF JANESVILLE, STATE OF IOWA. Roll Call Vote: Ayes – Reid, Stapleton, Robinson, Bettis, and Hanson. Nays – None. Resolution approved and adopted this 10th day of July 2017.

ATTEST: _____ MAYOR: _____

Resolved by Council Member Robinson and seconded by Council Member Stapleton to approve RESOLUTION #1587 – A RESOLUTION DETERMINING THE NECESSITY AND SETTING DATES OF A CONSULTATION AND A PUBLIC HEARING ON A PROPOSED HARDWOOD ESTATES URBAN RENEWAL PLAN FOR A PROPOSED URBAN RENEWAL AREA IN THE CITY OF

JANESVILLE, STATE OF IOWA. Roll Call Vote: Ayes – Reid, Stapleton, Robinson, Bettis, and Hanson. Nays – None. Resolution approved and adopted this 10th day of July 2017.

ATTEST: _____ MAYOR: _____

Resolved by Council Member Robinson and seconded by Council Member Stapleton to approve RESOLUTION #1588 – A RESOLUTION FIXING DATE FOR A PUBLIC HEARING ON THE PROPOSAL TO ENTER INTO A DEVELOPMENT AGREEMENT WITH GSH VENTURES, LLC, AND PROVIDING FOR A PUBLICATION OF NOTICE THEREOF. Roll Call Vote: Ayes – Reid, Stapleton, Robinson, Bettis, and Hanson. Nays – None. Resolution approved and adopted this 10th day of July 2017.

ATTEST: _____ MAYOR: _____

Rhonda Koepke asked the Council to consider reduced charges for outdoor irrigation purposes.

Motion by Council Member Robinson and seconded by Council Member Reid to review the city's ordinance regarding water rates and billing for outdoor irrigation purposes and bulk fire hydrant water. Motion carried.

The City Attorney was asked to prepare a resolution setting a \$25 park shelter/ballpark rental fee along with a required \$25 deposit. These fees will benefit the city's water fund rather than the parks and recreation fund. This revenue will help in covering the city's costs for bulk water usage fees payable to Central Iowa Water Association.

Motion by Council Member Stapleton and seconded by Council Member Hanson to solicit/request proposals from Keith Oltrogge, CPA, P.C. and other interested accounting firms for the completion of the city's required FY2016/17 annual exam. Motion carried.

Motion by Council Member Stapleton and seconded by Council Member Reid to approve Christa Kurtz, Deputy City Clerk's attendance at the Iowa Municipal Professionals Institute at the Gateway Hotel & Conference Center in Ames on 7/17/17 – 7/21/17 and 7/24/17 – 7/26/17, approve payment of the \$900 course registration fees plus appropriate costs for wages, meals, mileage (if a city vehicle is not available), and lodging provided a one-year employment/reimbursement agreement, as prepared by City Attorney, Gary Boveia, is signed by Christa Kurtz, prior to her attending the Institute. Motion carried.

Bryan Destival, Janesville Fire Chief, presented, to the Council, the department's proposal to fill swimming pools for Janesville community members. This service may be provided for a minimal donation to the Janesville Fire Rescue as well as payment to the City of Janesville for the appropriate water usage fees based on the city's ordinance for bulk water rates and billing.

The City Attorney, City Clerk, and Mayor presented their monthly oral reports to the Council.

The Mayor asked the City Clerk to contact Jim Holtz with MSA Professional Services and set up a committee and/or special meeting to further discuss their services, especially with regard to subdivision infrastructure and bio-swale development engineering inspections.

Motion by Council Member Reid and seconded by Council Member Stapleton approving to adjourn. Motion carried. Meeting closed at 9:25 p.m.

ATTEST: _____ MAYOR: _____