

**CITY OF JANESVILLE**  
**City Council Proceedings**  
**February 9, 2016**

The Janesville City Council met in regular session on Tuesday, February 9, 2016 (postponed from February 1, 2016 due to Caucuses) in the Council Chambers of City Hall at approximately 7:00 p.m. with Mayor Carroll in the Chair and Council Members, Reid, Stapleton, Robinson, Bettis and MacKay present. Also present were City Attorney, Gary Boveia, City Clerk, Chris Murley, Deputy City Clerk, Christa Kurtz, Public Works Director, Becky Wrage, Police Chief, Randy Samec, Shane Hoff, Developer, and Mark Durbahn with AECOM.

Motion by Council Member Bettis and seconded by Council Member MacKay approving to adopt the agenda as presented. Motion carried.

Citizen Comments/Complaints: None.

The following bills were presented:

36503	Christine A. Murley	Payroll	1,364.83
36504	Tina Ristau	Payroll	30.67
36505	Randy Samec	Payroll	1,275.27
36506	Beth Ann Miller	Payroll	712.50
36507	Daniel Woodyard	Payroll	984.48
36508	Rebecca Wrage	Payroll	1,141.75
36509	Doug Bettis	Payroll	124.83
36510	Angela Watson	Payroll	124.83
36511	Sue Stapleton	Payroll	133.43
36512	Karen Henriksen	Payroll	43.44
36513	Jason Hildebrand	Payroll	148.00
36514	Eric VerSteegt	Payroll	477.12
36515	Ben McAllister	Payroll	133.43
36516	Sandi Carroll	Payroll	415.57
36517	Kelth Reid	Payroll	133.43
36518	Janesville Post Office	Utility Billing Postage	142.49
36519	Baker & Taylor	Books	453.64
36520	Beth Ann Wested Miller	Mileage	4.20
36521	Black Hawk County Treasurer	Reimbursement for EDACS Fees	61.37
36522	Black Hawk Waste Disposal	Garbage & Recycling Collection	3,924.00
36523	City Laundering Co.	Clean Rugs	43.55
36524	Consumer Reports	5-Year Subscription	99.00
36525	Cosmopolitan	1 Year Subscription	34.21
36526	Kwik Trip, Inc.	Fuel	30.19
36527	Midwest Breathing Air	Quarterly Air Test/Mileage	118.80
36528	Tim & Mikes Auto Repair	Oil Change	222.48
36529	Wal-Mart	DVDs	201.06
36530	Emergency Medical Product	Misc. Medical Supplies	1,152.45
36531	Print This!	Clothing	907.00
36532	Rolling Ford, LLC	Vehicle Repair	19.95
36533	Wellmark	Employee Health & Dental Insurance	4,132.67
36534	Windstream/Iowa Telecom	Telephone Service Fee	44.87
36535	Christine A. Murley	Payroll	1,364.83
36536	Randy Samec	Payroll	1,271.60
36537	Sharon Schurman	Payroll	23.00
36538	Beth Ann Miller	Payroll	712.50
36539	Daniel Woodyard	Payroll	929.38
36540	Christa Kurtz	Payroll	526.95
36541	Kathryn Behnke	Payroll	30.67
36542	Rebecca Wrage	Payroll	1,141.75
36543	Karen Henriksen	Payroll	189.64
36544	Eric VerSteegt	Payroll	139.68
36545	VOID		.00
36546	IPERS	IPERS	2,697.75
36547	Treasurer - State of Iowa	State Tax	660.00
36548	AFLAC Insurance	Employee Optional Insurance	80.16
36549	Becky Wrage	Meal Reimbursement	9.32
36550	Benton's Sand & Gravel	Sand/Salt Mix Delivered	1,612.80
36551	Black Hawk Waste Disposal	Landfill Fees	519.91
36552	Boveia Law Firm	Legal Fees	1,264.61
36553	Campbell Supply Waterloo	Clothing	206.07
36554	Central Iowa Water Association	Water Purchase Fees	11,807.72
36555	Data Technologies	Forms	104.29
36556	De Lage Landen	Lease Equipment Fee	123.75
36557	Eric VerSteegt	Mileage	3.21
36558	Iowa One Call	One Call Fees	22.40
36559	Iowa Studio	Computer Repair/Labor	538.75
36560	Janesville Consolidated Schools	Dare Ad	85.00
36561	Janesville Lumber	Misc. Hooks & Floor Dry	163.92
36562	Janesville Post Office	Stamps	323.00
36563	Jim Hundley Heating & A/C	Service Call/Library Furnace	70.00
36564	Keystone Laboratories, Inc.	WW Samples	952.00
36565	VOID		.00
36566	VOID		.00
36567	Kwik Trip, Inc.	Fuel	1,122.85
36568	Marco, Inc.	Copies	320.59
36569	Matt Parrott & Sons Company	Name Plate Insert & Receipt Books	465.51
36570	Menard	Bulbs	45.38
36571	Mid American Energy Company	Heat & Electricity Service	2,585.73
36572	Modern Builders	Roof Leak Repair	140.00
36573	Municipal Pipe Tool Co.	Emergency Sewer Cleaning	364.00
36574	NE Iowa Regional League	Annual Association Dues	10.00
36575	P & K Midwest	John Deere Tractor	37,500.00

36576	Rlte Price Office Supply	3 - 4-Drawer File Cabinets	512.64
36577	Secretary of State	Notary Fee	30.00
36578	Special Janesville Library	Monthly Contribution	4,781.33
36579	Stokes Welding	Chainsaw Chain Sharpening	6.00
36580	Sun Life Financial	Life & Disability Insurance	391.08
36581	Tim & Mike's Auto Repair	Oil Change	49.95
36582	Treasurer - State of Iowa	Charitable G36583ambling License	150.00
36583	Unity Point Clinic	Association Dues	30.00
36584	Verizon Wireless	Police Wireless Fee	40.01
36586	Wal-Mart	DVDs, Ink, & Misc. Supplies	102.10
36586	Waverly Newspapers	Publication Fees	264.56
36587	Waverly Tire Co.	Service Call/Tractor Tires	562.00
36588	Windstream/Iowa Telecom	Monthly Telephone Service	389.37
36589	Iowa Water Environment Association	Conference Fee	160.00
36590	VOID		.00
36591	Christine A. Murley	Payroll	1,364.83
36592	Randy Samec	Payroll	1,269.76
36593	Beth Ann Miller	Payroll	712.51
36594	Daniel Woodyard	Payroll	977.75
36595	Christa Kurtz	Payroll	495.47
36596	Rebecca Wrage	Payroll	1,141.75
36597	Karen Henriksen	Payroll	181.98
36598	Jason Hildebrand	Payroll	145.40
36599	Eric VerSteegt	Payroll	422.23
36600	Beyond Pink Team	Donation	300.00
36601	Black Hawk Waste Disposal	January 2016 Garbage Collection	4,983.83
36602	Ecker's Flowers	Flowers for NW	60.00
36603	Janesville Post Office	Utility Billing Postage	138.36
36604	Kwik Trip, Inc.	Fuel	30.01
36605	Print This!	Clothing	32.00
36606	W.S. Darley	Foam Drum	88.50
36607	Baker & Taylor	Books	439.27
36608	Beth Ann Miller/Petty Cash	Postage	6.14
36609	City Laundering Co.	Clean Rugs	43.55
36610	Janesville Consolidated Schools	Wildcat Yearbook	80.00
36611	Wal-Mart	DVDs	339.17
36612	EMSLRC/University of Iowa	CPR Training	32.00
36613	Windstream/Iowa Telecom	Monthly Telephone Service Fee	47.22
36614	U.S. Cellular	Public Works Cell Phone Service Fee	129.90
36615	Wellmark	Employee Health & Dental Insurance	6,169.42
36616	Christine A. Murley	Payroll	1,364.83
36617	Randy Samec	Payroll	1,247.89
36618	Beth Ann Miller	Payroll	712.50
36619	Daniel Woodyard	Payroll	937.91
36620	Christa Kurtz	Payroll	536.51
36621	Kathryn Behnke	Payroll	30.67
36622	Rebecca Wrage	Payroll	1,141.75
36623	Karen Henriksen	Payroll	109.88
36624	Eric VerSteegt	Payroll	308.21
36625	Void		.00
36626	IPERS	IPERS	2,764.24
36627	VOID		.00
36628	Treasurer - State of Iowa	State Taxes	680.00
36629	VOID		.00
36630	DeLage Landen	Lease Equipment Fee	129.94
36631	Sun Life Financial	Employee Life & Disability Insurance	422.68
36632	Verizon Wireless	Police Monthly Wireless Fee	40.01
3196322	EFPTS	Payroll Taxes	2,244.08
3196323	EFPTS	Payroll Taxes	2,087.22
3196324	EFPTS	Payroll Taxes	2,191.60
3196325	EFPTS	Payroll Taxes	2,103.17
3196326	Wage Works	Flex Reimbursement	204.75

(Disbursements: General-\$30,963.23, Road Use-\$41,248.60, Summer Rec Program-\$118.36, First Responders-\$2,091.45, Volunteer Fire Dept.-\$1,063.30, Special Library-\$11,186.50, Park Expansion & Improvement - \$5,625.00, Water-\$19,893.59, Sewer-\$9,512.96, and Refuse-\$13,762.16 = \$135,445.15)

**RESOLUTION #1531 - A RESOLUTION ALLOWING CLAIMS FOR THE MONTH OF FEBRUARY 2016. BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JANESVILLE, IOWA that the foregoing claims be allowed as presented and warrants for the same be issued to the City Treasurer. BE IT FURTHER RESOLVED that the City Clerk is hereby authorized, empowered, and directed to draw and issue warrants on the respective funds and accounts. Resolved by Council Member MacKay and seconded by Council Member Reid to approve the bills as presented. Roll Call Vote: Ayes - MacKay, Bettis, Robinson, Stapleton, and Reid. Nays - None. Resolution approved and adopted this 9th day of February 2016.**

ATTEST: \_\_\_\_\_ MAYOR: \_\_\_\_\_

Upon review of the Consent Agenda, Council Member Stapleton stated that she noticed that the Janesville First Responders Membership was down by nine people from last year, and asked why and/or what could be done to increase recruitment. Shane Hoff mentioned that he understood that Lance Woodyard hadn't officially resigned, and felt that it would be in the best interest of the city to ask him to return to active membership. Mayor Carroll stated several had resigned due to personal medical issues and/or other work/family obligations and commitments.

Motion by Council Member Reid and seconded by Council Member MacKay to approve, as presented, the following Consent Agenda items: January 4, 2016 and January 21, 2016 Council Proceedings, January 31, 2016 Budget and Treasurer Reports, 2016 Janesville Fire-Rescue and Janesville First Responder Officers and Membership Lists, and Kwik Star #712 Class C Beer Permit (with Class B Native Wine Permit, Class C Beer Permit BC, and Sunday Sales). Motion carried.

Public Works Director, Becky Wrage and Police Chief Samec presented their monthly reports to the Council.

Motion by Council Member Reid and seconded by Council Member Stapleton approving to pay the \$160 registration fee and appropriate costs for wages and meals for Becky Wrage, Public Works Director, to attend the Iowa Water Environmental Association's Annual Collection System Specialty Conference (3/3/16 & 3/4/16 at the Best Western Regency Inn in Marshalltown) and wages and meals for Becky Wrage to participate in the Iowa Children's Water Festival (5/12/16 at the Des Moines Area Community College

in Ankeny). Motion carried.

Shane Hoff presented an update on his and Gavin Steege's proposed housing development, Hardwood Estates, approximately 60 acres located along W 7<sup>th</sup> and Maple Streets. The first phase of the development will consist of 24 lots. Mr. Hoff has requested a partnership with the city for possible funds through tax increment financing and or the city's participation with the building of the roads, curb and gutter and the extension of city water and sewer to the proposed development. Mr. Hoff stated the Janesville Planning & Zoning Commission would review the preliminary plat for his proposed development, Hardwood Estates, on Wednesday, March 9, 2016. Maggie Burger, with Spear Financial will be contacted and asked to review Mr. Hoff's proposed housing development and cost analysis in order to determine and make recommendations for possible city financial incentives.

Motion by Council Member Reid and seconded by Council Member MacKay to approve ORDINANCE #316 -- AN ORDINANCE AMENDING SECTION 106.08 OF THE JANESVILLE CITY CODE OF ORDINANCES IN REGARD TO SOLID WASTE COLLECTION FEES, AS AMENDED TO ALSO INCLUDE CITY-APPROVED BAGS FURNISHED BY THE CITY - \$2.00 EACH, on its third and/or final reading. Roll Call Vote: Ayes -- Reid, Stapleton, Robinson, Bettis, and MacKay. Nays -- None. Motion carried.

The council discussed the Barrick Road Bicycle/Pedestrian Bridge (ECKO Bridge) settling issue, located at the bridge approach, with Mark Durbahn. Mr. Durbahn will further review this matter with his colleagues, the contractors, and engineers with the Iowa Department of Transportation in hopes of rectifying and resolving this settling issue.

Motion by Council Member Bettis and seconded by Council Member MacKay approving to table Steve Albers' request for a Driveway Construction Permit at 1007 Sycamore Street until Spring, in order to determine if a culvert is needed and further, approving to send a certified letter to the property owner and contractor, Even Construction, regarding the council's delayed decision. Motion carried.

City Personnel may continue to provide snow removal services to the school, as time allows and after the completion of the plowing/removal of snow from the city's streets. Public Works Director, Becky Wrage, also provided B.J. Meaney, Janesville CSD Superintendent, with a list of contractors and individuals that could possibly assist the school with snow removal services during emergency and or time-related situations.

Motion by Council Member Stapleton and seconded by Council Member MacKay approving to table possible changes to the city's No Parking Zones for further review and recommendation by Street Commissioner Reid. Motion carried.

Motion by Council Member Robinson and Council Member Reid approving installation of a separate electrical meter at the water tower, on the existing pedestal, with Mid American Energy for electricity to the newly installed 911 antenna in order to provide improved emergency services communication. Motion carried.

Motion by Council Member MacKay and seconded by Council Member Stapleton approving the City of Janesville as the Fiscal Sponsor for the Janesville American Legion Post #522's grant application to Bremer County Community Foundation for their Flag & Flag Poles Project. Motion carried.

Motion by Council Member Bettis and seconded by Council Member Robinson approving to table, Waverly Utilities' Temporary Construction and Permanent Public Easement and Right-of-Way for Communication Lines, pending further communication, per discussion, by City Attorney, Gary Boveia, with company. Motion carried.

City Attorney, Gary Boveia, stated that he has scheduled a meeting for 6:30 p.m. on Monday, February 15, 2016 to discuss the proposed Central Iowa Water Association agreement and the Barrick Road Water Extension and Improvement Project with the designated committee members, bonding attorney and financial advisor. Details will be forthcoming.

Motion by Council Member Stapleton and seconded by Council Member Reid approving to change the date of the regularly scheduled Monday, April 4, 2016 Council Meeting to Monday, April 11, 2016. Motion carried.

The City Attorney, City Clerk, and Mayor presented their monthly oral reports to the Council.

The City Clerk discussed proposed plans for Fiscal Year 2016/17 Budget preparation and reported that personnel from Keith Oltrogge, CPA firm will be at City Hall on 2/22/16 and 2/23/16 to perform the FY2016 Annual Exam.

Mayor Carroll stated that Jim Sands is interested in completing the third phase of his development. His proposed plans include the possible construction of five 12-plex units. This will require the re-zoning of the property from R-1 to R-3, Multiple Residential District, with review and consideration by the Janesville Planning & Zoning Commission and City Council. Mr. Sands has stated that he will donate property to the city for a lift station to accommodate his future development as well as other possible area development. The Public Works Director was asked to order the necessary street signs for the Sands Addition and invoice Mr. Sands for the actual costs.

Motion by Council Member MacKay and seconded by Council Member Reid approving to adjourn. Motion carried. Meeting closed at approximately 9:50 p.m.

ATTEST: \_\_\_\_\_ MAYOR: \_\_\_\_\_