

CITY OF JANESVILLE
City Council Proceedings
December 5, 2016

The Janesville City Council met in regular session on Monday, December 5, 2016 in the Council Chambers of City Hall at approximately 7:00 p.m. with Mayor Carroll in the Chair and Council Members, Reid, Stapleton, and Bettis present. Absent were Council Member MacKay and Robinson. Also present were City Attorney, Gary Boveia, City Clerk, Chris Murley, Public Works Director, Becky Wrage, Police Chief, Randy Samec, AECOM Engineer, Mark Durbahn, Gavin Steege and Shane Hoff.

Motion by Council Member Reid and seconded by Council Member Bettis approving to adopt the agenda as presented. Motion carried.

Citizen Comments/Complaints: None

The following bills were presented:

37472	Black Hawk Waste Disposal	October Garbage/Recycling	5,018.36
37473	VOID		.00
37474	Tina Ristau	Payroll	31.28
37475	Randy Samec	Payroll	1,269.36
37476	Beth Ann Miller	Payroll	728.74
37477	Christa Kurtz	Payroll	630.34
37478	Rebecca Wrage	Payroll	1,148.03
37479	Karen Henriksen	Payroll	78.22
37480	Jason Hildebrand	Payroll	139.14
37481	Eric Ver Steegt	Payroll	472.36
37482	Dustin Mooty	Payroll	837.19
37483	Adam Taylor	Payroll	436.91
37484	Cody Brown	Payroll	407.41
37485	Lisa Gansen	Payroll	649.17
37486	Void		.00
37487	Void		.00
37488	Christine A. Murley	Payroll	1,388.87
37489	IPERS	IPERS	1,638.38
37490	Treasurer – State of Iowa	Payroll Taxes	406.00
37491	AFLAC	Optional Employee Insurance	173.52
37492	De Lage Landen	Lease Agreement Fees	123.75
37493	Wellmark	Employee Health & Dental Insurance	5,131.63
37494	Baker & Taylor	Books	523.04
37495	Beth Ann Wested Miller	Mileage	10.20
37496	City Laundering Co	Rugs	43.55
37497	City of Janesville	Library's Share of Retirement Gift	130.00
37498	Demco, Inc.	Office Supplies	46.91
37499	Follett Software Company	Host Service	850.00
37500	Lisa Gansen	Mileage	22.80
37501	Packie's, Chips	Flashdrives	43.96
37502	Wal-Mart	DVDs & Blue Rays	310.10
37503	Windstream/Iowa Telecom	Telephone Service Fee	67.57
37504	Chris Renner	IPad/Case Strap	201.77
37505	Ecker's Flowers & Greenhouse	Memorial – S Brookman	45.00
37506	Emergency Services Market	IamResponding	305.00
37507	Fire Service Training	Truck Payment	3,750.00
37508	Kwik Trip, Inc.	Fuel	64.25
37509	Print Transformations	Firefighter's Dance Mailing	798.75
37510	Verizon Wireless	Verizon IPad	452.48
37511	Sun Life Financial	Employee Life & Disability Insurance	404.17
37512	Wellmark	Employee Health & Dental Insurance	5,131.63
37513	Christine A. Murley	Payroll	1,388.87
37514	Randy Samec	Payroll	1,310.67
37515	Beth A. Miller	Payroll	730.70
37516	Christa Kurtz	Payroll	692.44
37517	Kathryn Behnke	Payroll	31.28
37518	Rebecca Wrage	Payroll	1,163.74
37519	Karen Henriksen	Payroll	78.22
37520	Eric VerSteegt	Payroll	459.98
37521	Dustin Mooty	Payroll	1,217.49
37522	Lisa Gansen	Payroll	684.78
37523	AECOM	Engineer Fees	2,083.62
37524	Black Hawk Waste Disposal	Landfill Fees	1,035.31
37525	Boveia Law Firm	Legal Fees	895.71
37526	C & C Welding & Sandblast	Repair Plow	141.90
37527	Christa Kurtz	Mileage	86.85
37528	Christie Door Company	Reattached Cable on WWTP Door	91.00
37529	Christine A. Murley	Misc. Supplies & Mileage	173.11
37530	Compass Minerals America	23.23 Tons – Salt	1,881.63
37531	Covenant Medical Center	Respiratory Physicals – Fire Fighters	506.00
37532	Data Technologies, Inc.	License/Support Fees	3,771.28
37533	Digital Ally	Belt Clip.Assembly	30.00
37534	Elsamiller Electric Co.	Repairs at 7 th Street Lift Station	857.87
37535	Iowa One Call	One Call Fees	25.40
37536	Iowa Rural Water Association	Community Membership Dues	225.00
37537	Janesville Lumber	Battery	185.27
37538	John Deere Financial	Miscellaneous Supplies	149.48
37539	Keystone Laboratories, Inc.	Water & WW Samples	432.00
37540	Void		.00
37541	Void		.00
37542	Kwik Trip, Inc.	Fuel	798.83
37543	Menards	Snow Fence	244.06
37544	Mid American Energy Company	Monthly Utility Fees	2,010.92
37545	Municipal Pipe Tool Co.	Jet Cleaning Lift Station/Sewer Lines	5,879.38
37546	Rachel Coffman	Retirement Cake	25.00
37547	Rite Price Office Supply	Self Seal Double Window Envelopes	37.67
37548	Special Janesville Library	1/12 Annual Contribution	5,587.58
37549	Stokes Welding	Repairs	83.12
37550	Tim & Mike's Auto Repair	Misc. Vehicle Repairs	1,088.45
37551	U.S. Cellular	PW Wireless	63.99
37552	USA Bluebook	Sample Packs	85.27
37553	Verizon Wireless	Police Wireless Fee	40.01
37554	Virginia Robinson	HR Assistance/Consultation	460.00
37555	Wal-Mart	Work Boots & Misc. Supplies	196.71
37556	Waverly Newspapers	Publication Fees	502.10
37557	Windstream/Iowa Telecom	Telephone Service Fees	402.64
3196348	EFTPS	Payroll Taxes	2,735.43
3196349	EFTPS	Payroll Taxes	2,751.08

(Disbursements: General-\$27,829.47, Road Use-\$6,429.02, Special Events-\$0.00, Summer Rec Program-\$89.87, First Responders-\$0.00, Volunteer Fire Dept.-\$5,617.25, Special Library-\$11,761.11, Park Expansion & Improvements-\$0.00, Water & Sewer Improvements - \$4,099.82,

Street/Bridge Maint & Improvement - \$.00, Barrick Road Bi/Ped Bridge Project-.00, Water-\$4,099.82, Sewer-\$11,076.74, Refuse-\$8,244.78, and Utility Deposits - \$.00 = \$77,231.68)

RESOLUTION #1561 - A RESOLUTION ALLOWING CLAIMS FOR THE MONTH OF DECEMBER 2016. BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JANESVILLE, IOWA that the foregoing claims be allowed as presented and warrants for the same be issued to the City Treasurer. BE IT FURTHER RESOLVED that the City Clerk is hereby authorized, empowered, and directed to draw and issue warrants on the respective funds and accounts. Resolved by Council Member Reid and seconded by Council Member Stapleton to approve the bills as presented. Roll Call Vote: Ayes – Reid, Stapleton, and Bettis. Nays – None. Absent – MacKay and Robinson. Resolution approved and adopted this 5th day of December 2016.

Motion by Council Member Reid and seconded by Council Member Stapleton to approve, as presented, the following Consent Agenda items: November 7, 2016 and November 22, 2016 City Council Proceedings, and the November 30, 2016 Budget & Treasurer Reports. Motion carried.

Public Works Director Wrage and Police Chief Samec presented their monthly reports to the Council.

It was determined that Paul Pines wasn't making any improvements to city right-of-way, only reshaping the shoulder of his ditch at 228 N. Oak Street, therefore Council action was unnecessary.

Mark Durbahn, AECOM Engineer, briefly summarized the letter (dated 11/22/16) that Harman Mallhi submitted as a response to the Iowa DNR regarding their inspection of the city's Wastewater Treatment Facility.

Mr. Durbahn reported that they are awaiting the environmental clearance from the Iowa DNR before proceeding with the Barrick Road Water Extension & Improvement Project.

Motion by Council Member Reid and seconded by Council Member Bettis to approve, contingent upon receiving 100% of affected property owners' signatures for the proposed storm detention basin, the required installation of a privacy fence around the perimeter of the storm detention basin on Lot 6, a Part of the Sands First Addition. Motion carried.

The manholes still need a hard surface installed around them. Mr. Durbahn reported that Jim Sands would like to have this done next year when the city brings in a contractor to perform maintenance on the city's street and he will reimburse the city for said costs. The Council would like this in writing from Mr. Sands before approving and accepting Sands 2nd Addition.

Motion by Council Member Reid and seconded by Council Member Stapleton to table RESOLUTION #1522, A RESOLUTION ACKNOWLEDGING THE COMPLETION OF ALL IMPROVEMENTS TO SAND 2ND ADDITION AND ACCEPTANCE OF THE SUBDIVISION BY THE CITY OF JANESVILLE, BREMER COUNTY, IOWA. Motion carried.

Mr. Durbahn reported that V.J. Engineering is working with Amy Bouska, Urban Conservationist with the Iowa Department of Agriculture & Land Stewardship, utilizing her expertise in designing storm water infiltration systems, to determine the best design for the Hardwood Estates Subdivision. Mr. Durbahn is confident that the concept plans will be ready for approval by the next council meeting and the final design plans with cost estimates the following month. City Attorney Boveia will follow-up with Jason Comisky with Ahlers & Cooney and Maggie Burger with Speer Financial with regard to the status of the Janesville Urban Renewal Plan, Hardwood Estates Urban Renewal Plan, and the development agreement with GSH Ventures, LLC.

Upon a brief discussion, the City Clerk was asked to investigate the possibility of a more efficient system of handling and processing community announcement email messages, especially with the announcements exchanged between the school and the city.

The top candidate for the Public Works Assistant position, Jason Hoerman, has satisfactorily passed the city's required pre-employment tests and physical.

Motion by Council Member Reid and seconded by Council Member Stapleton approving to hire Jason Hoerman as a full-time Public Works Assistant at a wage of \$17.91 per hour, effective Tuesday, December 27, 2016. Motion carried.

Motion by Council Member Bettis and seconded by Council Member Reid approving to schedule the regular January 2017 meeting for 6:00 p.m. on Monday, January 9, 2017. Motion carried.

The City Clerk opened and read the following bid for the sale of the 2002 Ford F350: 1. Dennis Gerholdt - \$2,100.

Motion by Council Member Reid and seconded by Council Member Stapleton to reject and/or refuse the lone bid of \$2,100 from Dennis Gerholdt for the sale of the 2002 Ford F350. Motion carried.

The city needs to keep and continue to use the 2002 Ford F350 until the new truck arrives, which we were recently told, will now be on or about the week of January 9, 2017.

The City Attorney, City Clerk, and Mayor presented their monthly oral reports to the Council.

Motion by Council Member Reid and seconded by Council Member Stapleton approving to adjourn. Motion carried. Meeting closed at 8:57 p.m.

NOVEMBER 2016 DISBURSEMENTS: General-41,982.47, Road Use-3,503.71, Special Events – .00, Summer Recreation Program-100.25, First Responders-.00, Volunteer Fire Dept-7,618.86, Library-9,260.38, Parks Expansion-.00, BRBPB-.00, Water & Sewer Improvements-3,390.35, Street/Bridge Maintenance & Improvements-.00, Barrick Road B/P Bridge Project-.00, Water-15,129.54, Sewer-5,573.13, Garbage-8,373.39, and Utility Deposits-338.34 = 95,270.42

NOVEMBER 2016 REVENUES: General-25,736.53, Road Use-10,374.90, Employee Benefits-3,928.25, TIF-.00, Special Events-.00, Summer Rec Program-5.60, First Responders-58.95, Volunteer Fire Dept-10,336.28, Special Library-6,116.03, Parks Expansion & Improvement-1,414.87, Barrick Road Bridge-643.12, BRBPB Project-.00, Water/Sewer Improvements-3,601.47, Street/Bridge Maintenance-3,987.35, Water-8,803.82, Sewer-12,850.88, Refuse-7,542.28, and Utility Deposits-321.71 = 95,716.44.

Sandi Carroll
Mayor

Christine A. Murley
City Clerk